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# GREEN STEPS

2023-2-DE03-KA210-SCH-000176142



# E-GUIDE TO TWINSPLACE

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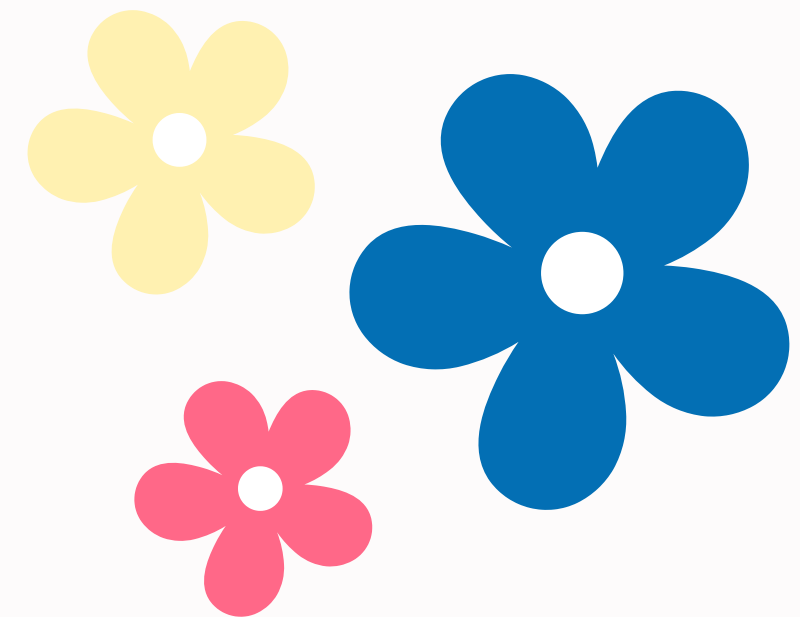
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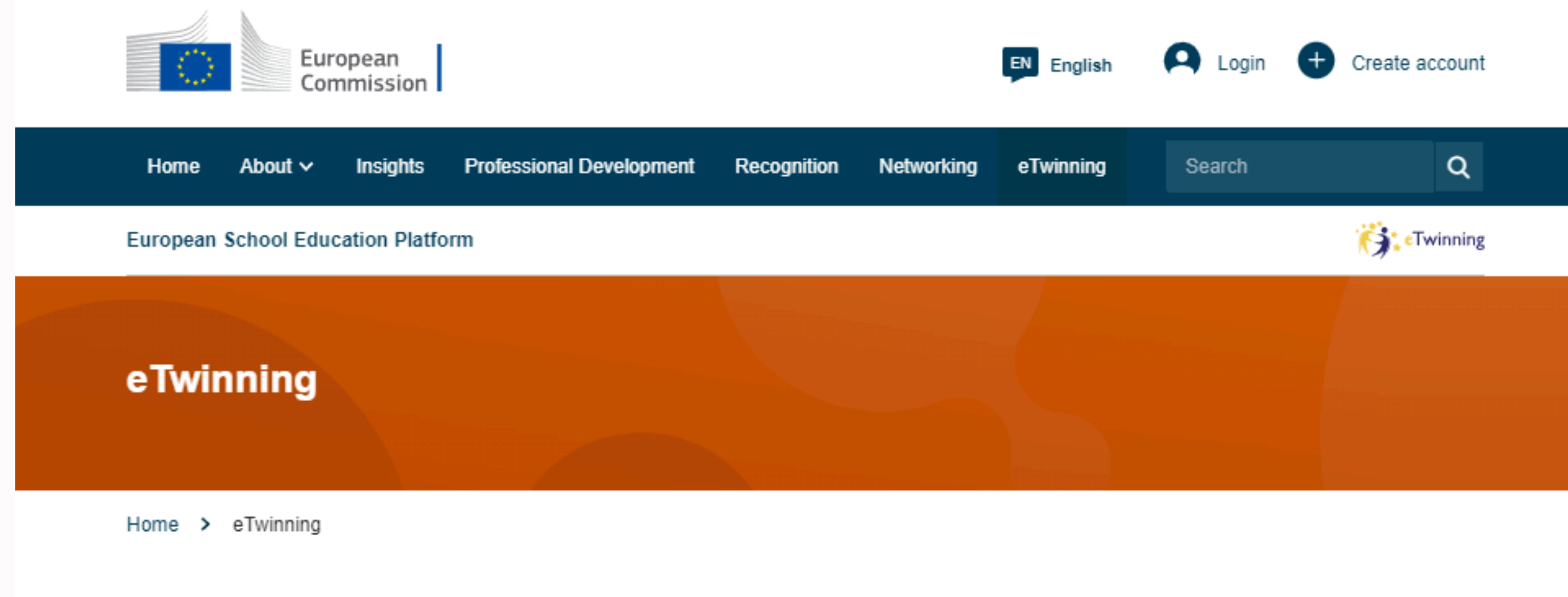
**07**

A sample for a Twinspace



- What is Twinspace?  
Twinspace is a secure online platform within eTwinning where both teachers and students collaboratively work on project-related tasks in a safe and controlled environment.
- Teacher's Perspective:  
Teachers utilize Twinspace for seamless project planning, document sharing, and real-time collaboration. It's a central space for coordinating activities, sharing best practices, and engaging in professional development.
- Student's Perspective:  
Students benefit by actively participating in collaborative projects with peers worldwide. Twinspace provides a secure and interactive platform for students to share work, exchange ideas, and develop digital and intercultural competencies.

- Create an account @<https://school-education.ec.europa.eu/en/etwinning>
- Get in touch with your country's National Support Service. They will verify and approve your account, offering assistance for any technical issues you encounter.  
You can find their contact info @<https://school-education.ec.europa.eu/en/about/eTwinning-NSO>



# Creating a project

1. Log into your account
2. Click on eTwinning
3. Click on Create a project



The screenshot shows the eTwinning website interface. At the top, there is a header with the European Commission logo, language options (EN English), a mail icon, and the user name OKTAY ÇETİN. Below this is a dark blue navigation bar with links: Home, About, Insights, Professional Development, Recognition, Networking, and eTwinning. A search bar is also present. The main content area has an orange header with the eTwinning logo and sub-links: Overview, Groups, My Projects, Support, and Rooms. Below this is a breadcrumb trail: Home > eTwinning. The main content area is titled 'Overview'. At the bottom, there are two sections: 'Quicklinks' and 'Featured news'. In the 'Quicklinks' section, there is an orange button labeled 'Create a project' with a right-pointing arrow. In the 'Featured news' section, there is a message: 'There are no news available at the moment.' Three purple circles with numbers 1, 2, and 3 are overlaid on the image, with arrows pointing to the user name, the eTwinning link in the navigation bar, and the 'Create a project' button respectively.

- ➔ To initiate the project creation process, you need to add your partner to your contact list.
- ➔ Your partner should possess a verified profile for both themselves and their school.

➔ Choose your school and your partner school.  
Proceed to respond to all the questions related to your project.

➔ Inform your partner to give their approval.  
Following that, your National Support Service (NSS) will review it and approve within a short time.

**New Project**

1

2

3

4

Select schoolSelect partnerProject descriptionReview

### Select school

Select the school you want to start this project from your active schools list. If your school does not appear you can add or activate it while editing your profile.

\* indicates a required field

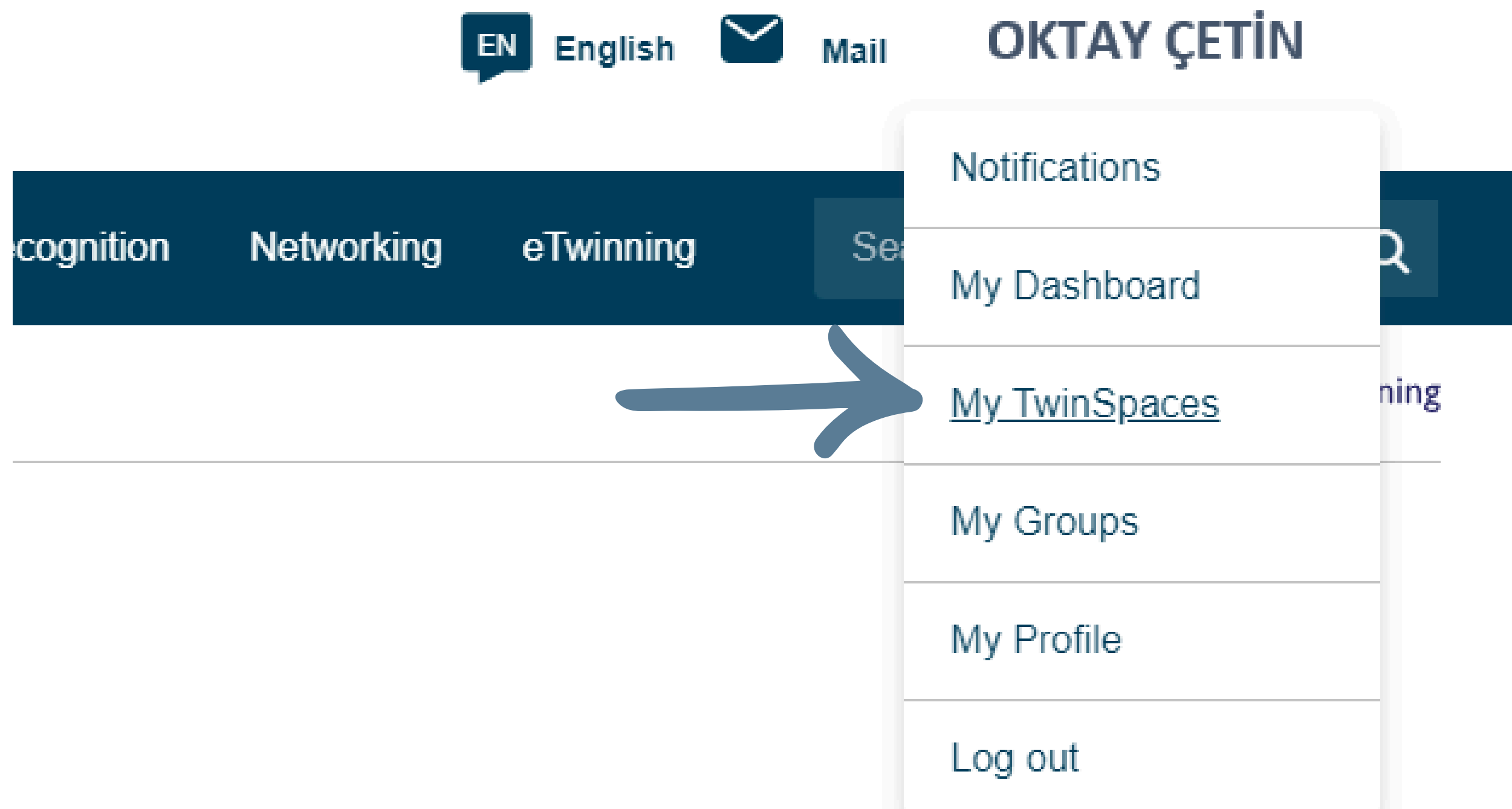
i

You can select only 1 school and this school can't be changed during the duration of the project.

**School \***

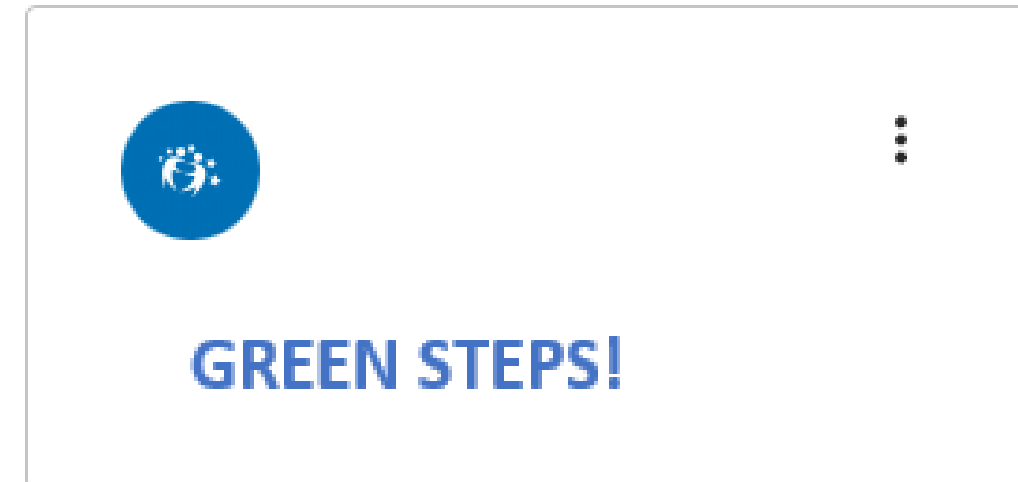
- Select -

Upon project approval, an email from NSS will be sent to you. Subsequently, log in to your account and navigate to "My Twinspaces.

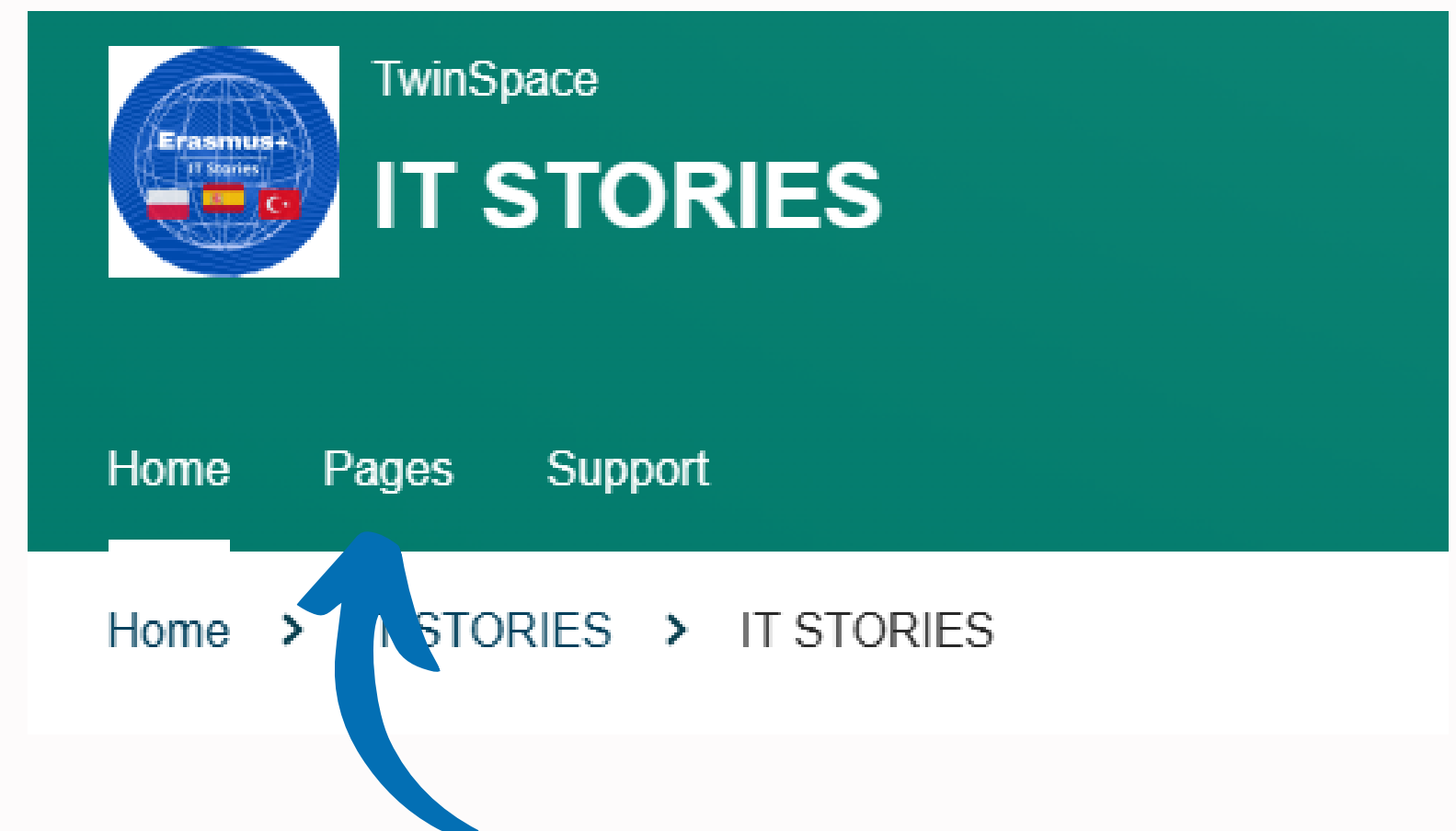


# DESIGNING THE PROJECT PAGES

In 'My Twinspace,' you will find your approved project.



Simply select the project, go to the 'Pages' section, and start the design process.





# Follow the steps below.

The screenshot displays a web application interface with a dark green header containing navigation links: Home, Pages, Materials, Forum, Online meetings, Members, and Support. Below the header, a breadcrumb trail shows 'Home > GREEN STEPS! > GREEN STEPS! Pages'. The main content area is titled 'Pages' and contains a list of items: 1 OBJECTIVES OF THE PROJECT, 2 TASKS OF THE PARTNERS, 3 TRIPLINE, 4 PARTNER INSTITUTIONS (with a dropdown arrow), and 5 MOBILITIES (with a dropdown arrow). A 'Create page' dialog box is open in the center, featuring a title input field, a 'Parent page' dropdown menu (currently set to 'No parent page'), and 'Create page' and 'Cancel' buttons. Three red circular callouts with numbers 1, 2, and 3 indicate the steps: 1 points to the 'Create page' button in the top right of the dialog; 2 points to the 'Title' input field; and 3 points to the 'Create page' button at the bottom of the dialog.

Home > **GREEN STEPS!** > **GREEN STEPS!** Pages

## Pages

- 1 OBJECTIVES OF THE PROJECT
- 2 TASKS OF THE PARTNERS
- 3 TRIPLINE
- 4 PARTNER INSTITUTIONS ▾
- 5 MOBILITIES ▾

### Create page

Title \*

Parent page

No parent page ▾

Create page Cancel

Create page More options ⋮

For visibility, you must opt for either "everyone" or "Twinspace members." If set to "just me," your page remains in draft mode, inaccessible to other members. Finally 'Save changes'.

Project

Save changesPreviewCancel

Page content \*

Title \*

Project

Add content

Select content type

Text content

Add content

Parent page

No parent page

Visibility

☒ Just me and administrators (draft)

☐ Everyone on the internet (public)

☐ TwinSpace members

Permissions

Select which roles are allowed to edit this page

☒ Teacher Administrator

☒ Teacher

☐ Pupil Administrator

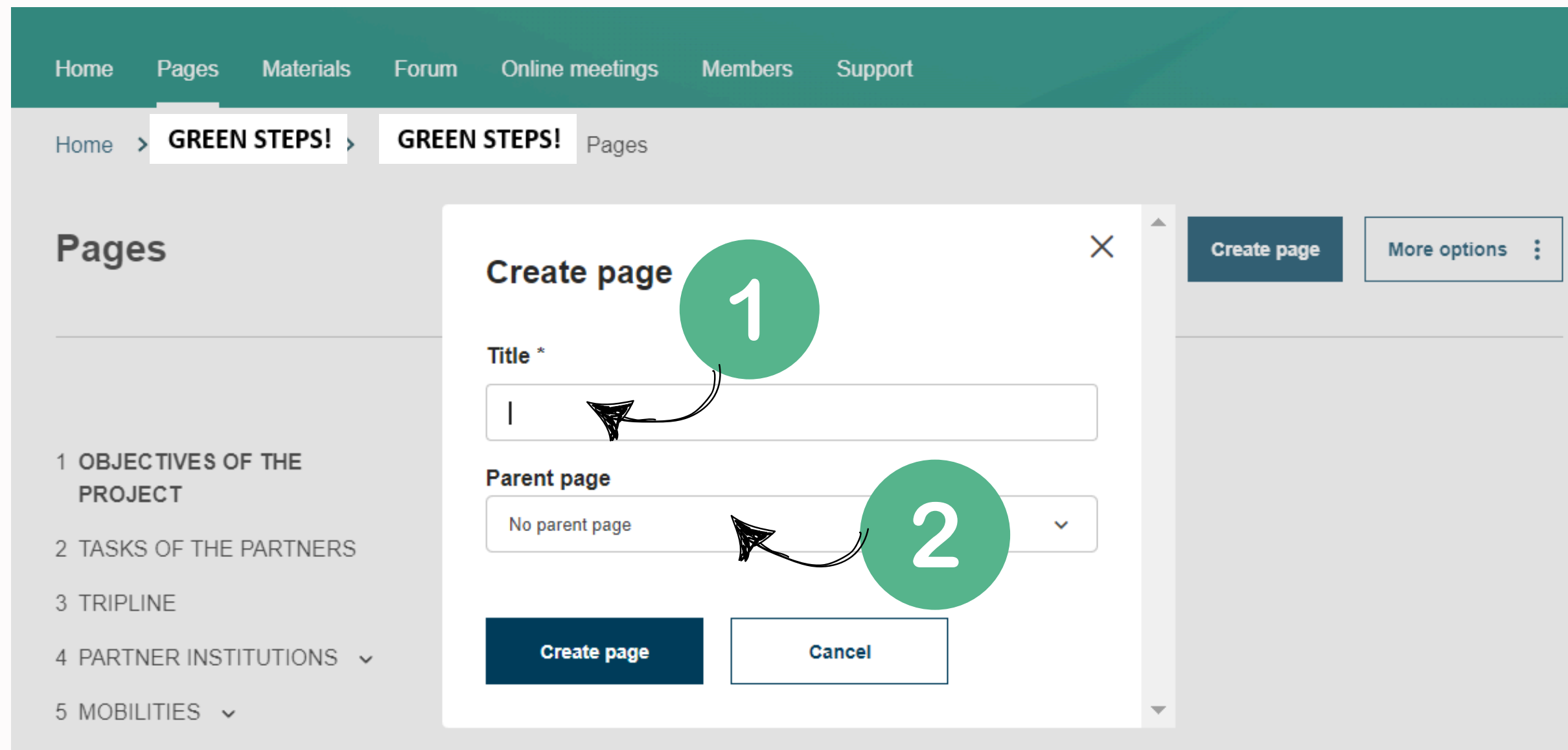
☐ Pupil

☒ Expert

☐ Observer

☐ Visitor

# ADDING SUBPAGES



1. Write the name of the subpage.
2. Select the parent page under which you wish the subpage to be displayed.
3. Choose one of the visibility option (everyone on the internet or only twinspace members) and save it.

## ADDING CONTENT TO THE PAGES


## Project

Created by **OKTAY ÇETİN**

Last updated by **OKTAY ÇETİN** 2 sec ago

[Go to discussion](#)

Page options

[Edit page](#) 

[Archive page](#)

[Report page](#)

Export as PDF

Page content

tit

## OBJECTIVES OF THE PROJECT

Add conte

Select content type

Text content

[Add content](#)

Text content

Text

Paragraph                                                                     

The goals we want to achieve are as follow

C

C

C

C

C

C

C

C

C





# What it appears like

## C2: Cultural Bridges in PBL

Created by **OKTAY ÇETİN**  
Last updated by **OKTAY ÇETİN**

[Go to discussion](#)[Page options](#)

### 17th April (First day programme)

- Official welcome and opening
- Presentations, videos, and exchange of information
- Music and Culture:
- Cultural Programme:

### 17th April (Second day programme)

- Project based Learning activities by Turkish partner
- Presentation "History of :
- Visiting.

Project based learning presentation

[Download](#)

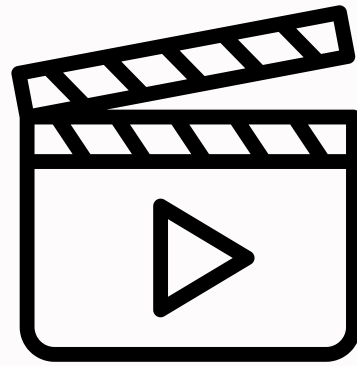
Group work for studer

[Downlo](#)[Download](#)

Kahoot game on cultural heritages of partner countries

<https://create.kahoot.it/share/euca-c2-cultural-bridges-in-pbl-kahoot-game/82647a4b-b1cc-44bb-a51e-ccc9b92068c2>



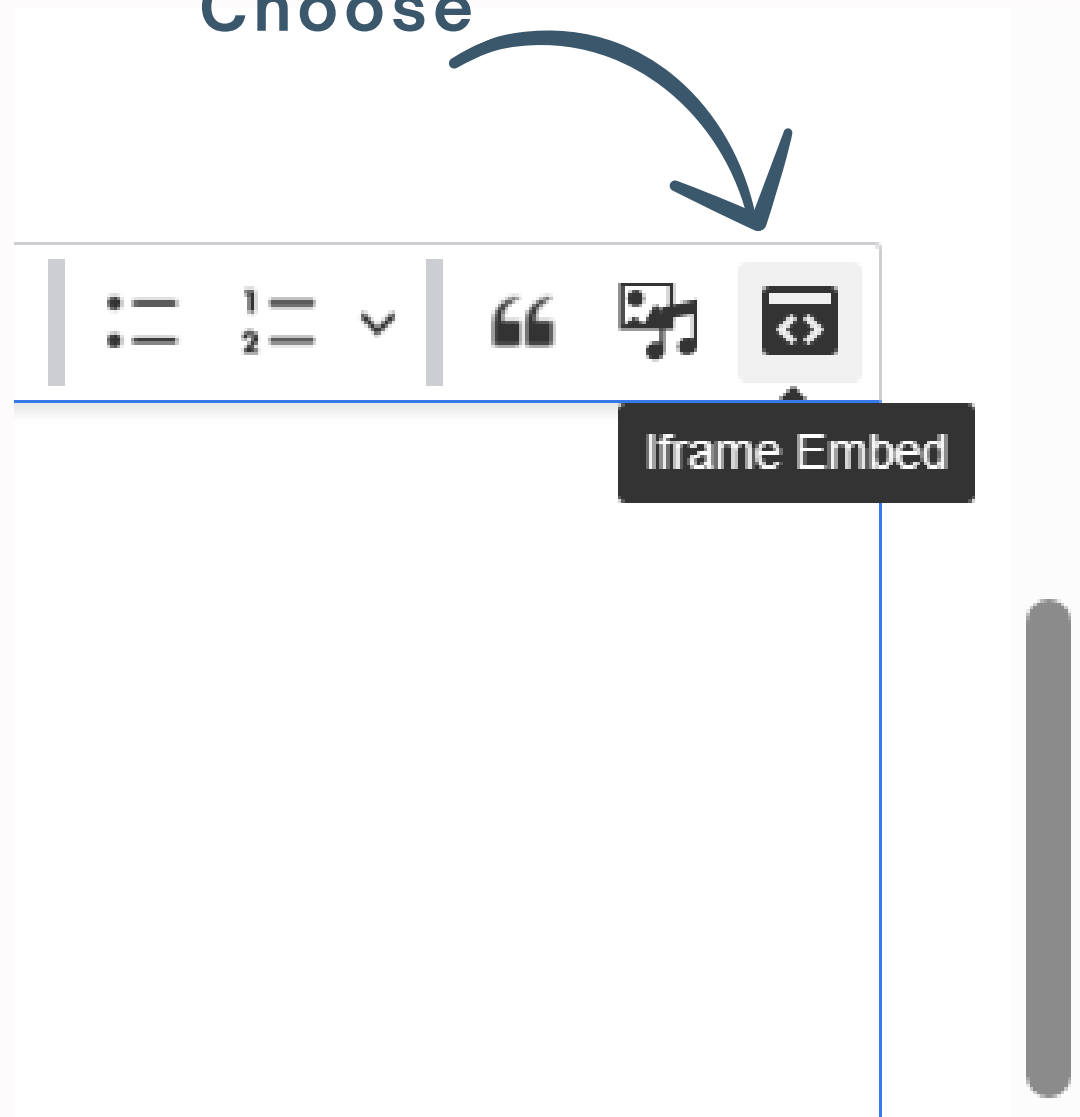


# ADDING VIDEO CONTENT

The ideal weight and height

How it looks finally!

Choose



URL

Name

Width

Height

Advisory Title

Remove from tabindex ☐

✓  
✗

## Ortakoy Ortaokulu (Türkiye)

Created by **oktay ÇETİN**  
Last updated by **oktay ÇETİN** 4 months ago

Page options








# INVITING MEMBERS (teachers)

European School Education Platform

Home > ETwinning > My Projects > **GREEN STEPS!**







PROJECT ● Active

## GREEN STEPS!

This is the Twinspace of our Erasmus+ KA210 SCH project '2022-2

# ID: 150309

Created on: 05.02.2024

Languages: English

Like (0)

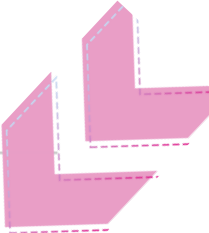
Project options ⋮

About

**Members**

Image gallery

### Members (2)




Invite member



# INVITING STUDENTS

European School Education Platform

TwinSpace

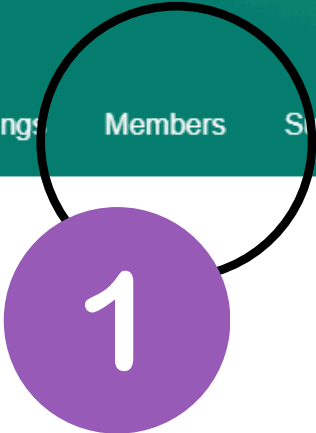
GREEN STEPS!

[Home](#) [Pages](#) [Materials](#) [Forum](#) [Online meetings](#) [Members](#) [Support](#)

[Home](#) > [GREEN STEPS!](#) > [GREEN STEPS!](#)

Overview

Teacher bulletin



[Home](#) > [GREEN STEPS!](#) > [GREEN STEPS!](#) > [Members](#)

Members

2 Teachers  
1 online

0 Pupils  
0 online

0 Guests  
0 online

Go to chat room

Add/invite members ⋮

Export invited pupils ⬇

Add pupils

Invite other users

[Home](#) > [GREEN STEPS!](#) > [GREEN STEPS!](#) > [Members](#) > [Add pupils](#) > [Add new pupils](#)

Add new pupils

Generate passwords

☐ Show passwords

First name	Last name	Username	Password	Role	Action
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="password"/>	Pupil	<div>Add pupil</div>



# SAMPLE of PROJECT PAGES

Pages	
1	OBJECTIVES OF THE PROJECT
2	TASKS OF THE PARTNERS
3	TRIPLINE
4	ONLINE MEETINGS ▾
5	PARTNER SCHOOL PRESENTATIONS ▾
6	C1: CREATING TOGETHER (PL)
7	C2: JOY OF LEARNING TOGETHER (ES)
8	C3: TOGETHER AND STRONGER (TR)
9	PROJECT PRODUCTS ▾
10	STUDENTS' JOURNALS ▾
11	EVALUATION OF THE EVENTS ▾
12	DISSEMINATION ACTIVITIES ▾

Pages	
1	OBJECTIVES OF THE PROJECT
2	TASKS OF THE PARTNERS
3	TRIPLINE
4	ONLINE MEETINGS ▾
5	PARTNER SCHOOL PRESENTATIONS ^
5.1	Spoleczna Szkoła Podstawowa nr 4, im. Wł. Grabskiego Społecznego Towarzystwa Oświatowego w Warszawie (Poland)
5.2	Ceip Gines Morata (Spain)
5.3	Ortakoy Ortaokulu (Türkiye)
6	C1: CREATING TOGETHER (PL)
7	C2: JOY OF LEARNING TOGETHER (ES)
8	C3: TOGETHER AND STRONGER (TR)
9	PROJECT PRODUCTS ^
9.1	Logo
9.2	Introductory Padlet
10	STUDENTS' JOURNALS ▾
11	EVALUATION OF THE EVENTS ▾
12	DISSEMINATION ACTIVITIES ▾

## OBJECTIVES OF THE PROJECT

Created by [oktay ÇETİN](#)

Last updated by [oktay ÇETİN](#) 2 months 2 weeks ago

Page options ⋮

Our project aims and focuses on cultural exchange through international cooperation, internationalization, new technological approaches, socialization, the reduction of prejudices through cooperation between cultures and the use of the products of Web2 Tools. In order to embrace the age we live in today, we want to implement the objectives and studies in line with the European Development Policy. All partners will further develop their approaches, methodologies and competences in this field by jointly implementing activities that promote their own country's culture and traditions as best practices, using digital tools.

Through our project we plan to accomplish the following goals as parallel to the priorities we chose:

- Developing students' ability to use innovative fields of technology by collaborating with Web2 tools, creating common products (such as eBooks, mind maps, logos, etc.) and improving their ability to understand and acknowledge peers through joint group work.
- To teach pupils and staff about digital literacy and e-safety and make lessons more digital.
- To bring our students together with their peers and enable them to exchange their cultural and traditional beliefs, improve their social and linguistic skills, increase their motivation and self-confidence, and combine their cultural and traditional characteristics with innovation and technology to become creative, confident, open-minded, avant-garde and cooperative European citizens in the global world
- Getting students to address issues of oppression, economic inequality, sexism, racism and other challenges through drama events and role-playing in workshops.
- To teach our pupils about the EU, its ideals, customs, and history, as well as their own countries, cultures, and national characteristics.
- To provide teachers and education staff working in a diverse environment (or interested in developing students' tolerance) with tools, strategies and good practice to address and promote diversity in the classroom in order to overcome prejudices, discrimination and live without bias.

# THANK YOU



📍 ORTAKOY ORTAOKULU,  
MİLAS, TÜRKİYE